



## Seminar/Conference Committee

The Seminar/Conference Committee of the United Institute of Technology, Prayagraj, plays a pivotal role in shaping the academic and professional landscape of our institution. With a firm commitment to excellence and innovation, the committee endeavors to create impactful platforms for knowledge exchange, collaboration, and skill development.

In today's dynamic and rapidly evolving world, the importance of continuous learning and networking cannot be overstated. Our committee stands at the forefront of facilitating meaningful interactions between industry experts, academic scholars, students, and staff members, thereby fostering a culture of lifelong learning and growth.

Through meticulously planned seminars, conferences, and workshops, we aim to address contemporary challenges, explore cutting-edge research, and disseminate valuable insights across diverse domains. These events serve as catalysts for intellectual discourse, idea generation, and professional advancement, ultimately contributing to the holistic development of our institute's community.

### **Objectives:**

- Promote Academic Excellence:** We strive to promote academic excellence by organizing seminars and conferences that showcase cutting-edge research, emerging trends, and best practices in various disciplines.
- Facilitate Knowledge Exchange:** Our objective is to create platforms that facilitate meaningful knowledge exchange and dialogue among industry experts, academia, students, and researchers, thereby fostering intellectual growth and interdisciplinary collaboration.
- Empower Professional Development:** We are committed to empowering individuals through professional development opportunities offered during our events, including workshops, panel discussions, and skill-building sessions.
- Address Contemporary Challenges:** Our events focus on addressing contemporary challenges and opportunities in areas such as technology, business, healthcare, education, and sustainability, providing insights and solutions for real-world issues.
- Inspire Innovation:** By showcasing innovative ideas, projects, and research findings, we inspire creativity and innovation among our participants, encouraging them to explore new frontiers and push the boundaries of knowledge.
- Drive Thought Leadership:** We aspire to be a hub of thought leadership, bringing together thought leaders, experts, and visionaries to share their perspectives, insights, and visions for the future, shaping discussions and driving thought-provoking conversations.
- Evaluate Impact and Continuous Improvement:** We continuously evaluate the impact of our events through feedback mechanisms, data analysis, and post-event assessments, leveraging insights to enhance the quality, relevance, and impact of future initiatives.

**Seminar / conference Committee is constituted with following faculty members:**

S. No.	Name	Designation
1	Dr. Swapnil Srivastava	<b>Chairperson</b>
2	Dr. Sudhanshu Pandey	<b>Vice Chairperson</b>
3	Mr. Manas Pandey	<b>Coordinator</b>
4	Dr. Umesh Pandey	<b>Members</b>
5	Dr. Santosh Kumar Singh	
6	Mr. Mohd. Shabeeh	
7	Mr. Amitabh Srivastava	
8	Mr. Ankit Gupta	

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## Students Welfare Cell

Student Welfare Office covers all facets of the student's life at United Institute of Technology, Naini whether it is a hostel life or life at the playground or life in classes. In general, it works towards the welfare and well-being of the students in the campus, so that a healthy environment is created for all-round personality growth of the students.

The responsibilities of the office include hostel administration, extra-curricular activities, welfare, conduct, discipline, fee concessions, and health of students. The office is actively involved in coordinating activities for the welfare of students. This aims at shaping students into social assets, making them complete citizens alongside their academic accomplishments. Further, as industries look for graduates who are good both in studies as well as extra- and co-curricular activities, well-versed in corporate etiquette, and have knowledge of additional global languages, and are at the same time great human beings.

### Objective:

- Facilitating Student Activities:** To foster a vibrant campus community by organizing diverse events, clubs, and societies that cater to the interests and needs of students, promoting holistic development and engagement.
- Promoting Sports Culture:** Encouraging a healthy lifestyle and team spirit through the organization and management of sports activities, tournaments, and fitness programs, aiming to enhance physical well-being and camaraderie among students.
- Ensuring Hostel Affairs:** Providing a conducive living environment within hostels by addressing students' accommodation needs, safety concerns, and fostering a sense of belonging and community among residents.
- Offering Student Counselling:** Providing confidential support and guidance to students facing personal, academic, or emotional challenges, promoting mental health awareness, and facilitating access to resources for holistic well-being.
- Delivering Health and Medical Services:** Ensuring access to quality healthcare services, including medical consultations, emergency assistance, and health education initiatives, to promote the overall health and well-being of students.
- Facilitating Communication:** Acting as a bridge between the student body and the institute administration, facilitating effective communication, addressing grievances, and advocating for student rights and interests, fostering a collaborative and inclusive campus environment.

S. No.	Name	Designation
1	Mr. Manas Pandey	Head Student grievance Cell
2	Ms. Shruti Sharma	Members
3	Mr. Amitabh Srivastava	
4	Mr. Mohd. Rehan Haider	
5	Mr. Ankit Gupta	

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## Student Grievance Cell

The Student Grievance Redressal Cell (SGRC) at United Group of Institutions has been established to address concerns and complaints raised by students regarding various aspects of their academic and campus life. It aims to ensure a fair and supportive environment conducive to learning and personal development.

As per the guidelines set forth for student grievance redressal, the SGRC is committed to upholding the rights of students as enshrined in the Constitution of India. It recognizes that grievances such as academic disputes, unfair treatment, harassment, or any other issue affecting students' rights and well-being can hinder their ability to pursue education freely.

The SGRC operates in accordance with the principles of justice, fairness, and impartiality. It provides a platform for students to voice their concerns confidentially and without fear of reprisal. By addressing grievances promptly and effectively, the SGRC strives to uphold the fundamental rights of students, including the right to education, equality, and a safe learning environment.

In summary, the SGRC at United Group of Institutions is dedicated to promoting a supportive and inclusive campus culture where students' grievances are heard, addressed, and resolved in a timely manner, thereby facilitating their overall academic and personal growth.

### **Objectives:**

1. **Provide a Platform for Grievance Resolution:** The primary objective of the SGRC is to provide students with a formal platform to address their grievances related to academic, administrative, or personal matters within the institution.
2. **Ensure Fair Treatment:** The SGRC aims to ensure that all grievances brought forward by students are treated with fairness, impartiality, and without bias. Every student's concern is given due consideration and resolved equitably.
3. **Promote Transparency and Accountability:** By facilitating a transparent and accountable grievance redressal process, the SGRC fosters trust and confidence among students, faculty, and staff members. Transparency in handling grievances helps uphold the integrity of the institution.
4. **Protect Students' Rights and Dignity:** The SGRC is committed to upholding the rights and dignity of students as guaranteed by the Constitution of India. It strives to create a campus environment where students feel safe, respected, and valued.
5. **Ensure Timely Resolution:** One of the key objectives of the SGRC is to ensure the timely resolution of grievances. Prompt action on complaints helps prevent escalation of issues and minimizes disruptions to students' academic pursuits.
6. **Provide Guidance and Support:** The SGRC offers guidance and support to students navigating the grievance redressal process. This includes providing information about relevant policies and procedures, as well as offering emotional support when needed.
7. **Facilitate Continuous Improvement:** By analyzing trends and patterns in grievances received, the SGRC identifies areas for improvement within the institution. It collaborates with relevant stakeholders to implement corrective measures and enhance the overall student experience.

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8. **Raise Awareness and Build Capacity:** The SGRC conducts awareness campaigns and workshops to educate students, faculty, and staff about their rights and responsibilities pertaining to grievance redressal. Building capacity within the community ensures a proactive approach to resolving conflicts and promoting a harmonious campus environment.

**Student Grievance Cell is constituted with following faculty members:**

S. No.	Name	Designation
1	Mr. Manas Pandey	Head Student grievance Cell
2	Dr. Sudhanshu Pandey	Members
3	Dr. Swapnil Srivastava	
4	Mr. Sandeep Pandey	

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## Women Grievance Redressal Cell (WGRC)

The Women's Grievance Redressal Cell (WGRC) at United Group of Institutions has been established to "provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental there to".

As per Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 for prevention of sexual harassment against women at the workplaces, Sexual harassment is termed as a violation of the fundamental rights of a woman to equality under Articles 14 and 15 of the Constitution of India and right to life and to live with dignity under Article 21 of the Constitution of India. Sexual harassment is also considered a violation of a right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment.

### Objectives:

- To ensure and promote a healthy working environment to all female staff, students and faculty members of United Group of Institutions at its every institute.
- To learn, educate and collaborate on ideas that have the power to effect meaningful and positive change while fighting the odds the female staff, students and faculty members face.
- To mould potential women force in the campus to achieve thriving mile stones of success.
- Empowering women to attain emotional, physical and mental freedom to withstand the changing phase of their life.
- To enhance the self-esteem and self-confidence of women students, faculty and staff in the college.
- To ensure personality enhancement along with academic development of students.
- To promote a culture of respect and equality for female gender.
- To inculcate entrepreneurial attitude among young girls, scientists at the earliest so that they can be "job givers" rather than "job takers".

### WGRC is constituted with following faculty members:

S. No.	Name	Designation
1.	Ms. Shruti Sharma	Head Women Grievance Redressal Cell
2.	Ms. Radha Saxena, Social worker	Members
3.	Dr. Roshni Srivastava, Legal Advisor	
4.	Mrs. Dipti Singh	
5.	Ms. Prajna Tiwari	
6.	Ms. Mamta Mishra	
7.	Ms. Kirti Singh	

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## Value Education Cell

United Institute of Technology, Prayagraj have formed a Value Education Cell under VE Cell, AKTU, Lucknow, for value addition along with skill education in their students, faculties and staff. This helps all in exploring them in terms of self development, family development and society development. It helps in fulfilling the mission, the vision and the goal of our Institution.

United Institute of Technology, Prayagraj has been doing many activities for societal development in Value Education. Three FDPs (two PSL – 1 and one Refresher workshop) had been hosted by our Institution since 2017 on the topic “Universal human Values and Professional Ethics” organised by Dr. APJ Kalam Technical University, Lucknow and TEQIP-III. Many Student Development Programs has been conducted for students by Value Education Cell, UIT, Prayagraj and trying to enable Sanskar in the students, faculties and in the society.

Our Institution is continuously working for achieving the goal of self development, family development and society development through Value Education Cell.

### **Objectives:**

1. **Promoting Values and Ethics:** To instill universal human values and professional ethics among students, faculty, and staff, fostering a culture of integrity, empathy, and responsibility within the academic community.
2. **Facilitating Self-Development:** Providing opportunities and resources for personal growth and self-awareness, empowering individuals to realize their full potential and lead fulfilling lives.
3. **Nurturing Family Development:** Offering guidance and support to strengthen familial bonds, promoting values that contribute to harmonious relationships, mutual respect, and support within families.
4. **Contributing to Society Development:** Engaging in activities and initiatives that promote social responsibility, citizenship, and community involvement, fostering a sense of responsibility towards the betterment of society.
5. **Supporting Institutional Mission and Vision:** Aligning with the goals and objectives of the institution by integrating value education into the overall academic and extracurricular framework, enriching the educational experience and nurturing well-rounded individuals.
6. **Continuous Improvement:** Striving for excellence through regular assessment, feedback, and refinement of value education programs and initiatives, ensuring relevance and effectiveness in meeting the evolving needs of students, faculty, and society.

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SN	Name of Person	Designation
1	Dr. (Prof.) Sanjay Srivastava	Head
2	Mr. Ram Krishna Sharma	Convener
3	Mr. Swaroop Mallick	Member
4	Dr. Prajna Kumari	Member
5	Mr. Mohd. Shariq Mahboob	Member
6	Ms. Shruti Singh	Member
7	Mr. Ashish Dwivedi	Member
8	Mr. Rohit	Member
9	Mr. Abhay Agrawal	Member
10	Mr. Devesh Jaiswal	Member
11	Ms. Shruti Sharma	Member
12	Ms. Pooja Katyal	Member
13	Ms. Mamta Mishra	Member
14	Mr. Rudra Kumar Mishra	Member

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## Counselling Cell

The Counseling cell offers individual, group and family counseling in the campus. The Institute is equipped with professionally qualified counselor who is easily approachable to the students and help them to deal with their daily life challenges and develop an insight for making right choices and decisions in their lives. In each department, counselor allows an individual to have an opportunity to improve upon their understanding of themselves, including their pattern of thoughts, behavior, feelings, and the ways in which these may have been problematic in their lives. It also helps to examine how to tap into existing resources or develop new ones that enhance their academic and personal lives.

### Objectives:

- 1. Providing Comprehensive Counseling Services:** To offer individual, group, and family counseling services within the campus, addressing a wide range of personal, academic, and emotional concerns faced by students.
- 2. Accessibility and Approachability:** Ensuring the presence of a professionally qualified counselor who is easily approachable to students, providing a safe and confidential space for them to seek support and guidance.
- 3. Supporting Daily Life Challenges:** Assisting students in coping with daily life challenges by helping them develop insights, coping strategies, and decision-making skills to navigate various aspects of their lives effectively.
- 4. Promoting Self-Understanding:** Facilitating opportunities for students to enhance their self-awareness by exploring their thoughts, behaviors, and emotions, enabling them to gain a deeper understanding of themselves and their life experiences.
- 5. Empowering Personal Growth:** Empowering students to make positive changes in their lives by identifying and tapping into existing resources, as well as developing new skills and coping mechanisms that contribute to their academic and personal development.
- 6. Enhancing Academic Performance:** Supporting students in improving their academic performance by addressing underlying issues that may be affecting their ability to succeed academically, such as stress, anxiety, or time management challenges.
- 7. Fostering a Supportive Environment:** Cultivating a supportive and inclusive campus environment where students feel valued, understood, and supported in their personal and academic endeavors.

### Cell is constituted with following faculty members:

S.No.	Name of Counselor	Designation
1.	Dr. Divya Bartaria	Chief Counselor
2.	Mr. Abhishek Malviya	Student Counselor
3.	Mr. Swaroop Mallick	Student Counselor
4.	Mr. John Haider Rizvi	Student Counselor
5.	Mr. Ram Krishna Sharma	Student Counselor
6.	Ms. Shruti Singh	Student Counselor
7.	Mr. Prashant Singh	Student Counselor

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## SC/ST Cell

The SC/ST Cell in our institute, often referred to as the Scheduled Caste/Scheduled Tribe Cell, serves as a dedicated office responsible for addressing the concerns and promoting the welfare of students from Scheduled Castes (SC) and Scheduled Tribes (ST) backgrounds.

### Objectives:

- 1. Student Support:** Provide academic and personal support to SC/ST students to ensure their success and well-being throughout their academic journey.
- 2. Counseling:** Offer counseling services to SC/ST students to help them cope with academic, personal, or social challenges and provide guidance for their overall development.
- 3. Mentorship Programs:** Establish mentorship programs that pair SC/ST students with experienced faculty or senior students who can provide guidance, advice, and support.
- 4. Facilitate Access to Resources:** Ensure that SC/ST students have equal access to library resources, laboratories, sports facilities, and other amenities available in the college.
- 5. Schemes and Benefits:** Keep SC/ST students informed about various government schemes, benefits, and policies aimed at their welfare and empowerment.
- 6. Empowerment Workshops:** Conduct empowerment workshops to enhance the self-confidence, leadership skills, and decision-making abilities of SC/ST students.
- 7. Feedback Mechanism:** Establish a feedback mechanism for SC/ST students to express their concerns, suggestions, and grievances, and take action accordingly.
- 8. Evaluation and Assessment:** Periodically evaluate the effectiveness of initiatives and support services provided by the SC/ST Cell and make improvements as needed.

### Cell is constituted with following faculty members:

S. No.	Name of the member	Designation
1.	Mr. Sachin Sonker	Head
2.	Mr. Jitendra kumar	Member
3.	Ms. Niharika Lal	Member
4.	Mr. Sumeet	Member

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## Career Guidance, Training & Placement cell

United Institute of Technology (UIT) offers career guidance, training and placement on all aspects of career planning, jobsearching and further studies. The college provides individual counseling for all students toward reaching goals.

### **Objectives:**

#### **1. Career Guidance:**

- To provide comprehensive career guidance to students, assisting them in understanding various career options, planning their career paths, and making informed decisions about their professional futures.
- To establish a dedicated Career Guidance Committee (CGC) comprising faculty and student representatives, responsible for formulating and implementing policies and rules pertaining to career guidance.

#### **2. Training:**

- **Campus Recruitment Training (CRT):**
  - To equip students with the necessary skills and knowledge required to excel in recruitment processes conducted by IT and non-IT companies.
  - To collaborate with job-seekers and placement providers to develop an effective CRT program tailored to meet the needs of students.
- **Technical Training (TT):**
  - To supplement students' core subject knowledge with practical hands-on training, enhancing their technical proficiency and employability.
  - To design and deliver technical training programs specifically tailored to the needs of engineering students, ensuring they possess both theoretical understanding and practical skills.

#### **3. Placement:**

- To facilitate placement opportunities for students by establishing the Corporate Relation Centre (CRC), comprising a team of professionals dedicated to fostering relationships with corporate entities.
- To engage in activities aimed at attracting suitable corporates to the campus, sharing placement-related information with students, and providing continuous inputs on soft skills and industry knowledge.
- To organize internship workshops, update students on current industry trends, and facilitate networking opportunities between students and corporate representatives, thereby enhancing students' employability and job prospects.

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Cell is constituted with following faculty members:

Sl.No.	Name	Designation
<b>Career Guidance, Training &amp; Placement Cell</b>		
Dr. Divya Bartaria, Dean – Corporate & Industrial Relation		
<b>Corporate Relation Centre</b>		
1.	Ms. Shruti Sharma	Head – Corporate Relation Centre
2.	Ms. Kirti Singh	Senior Manager - Corporate Relation Centre
3.	Ms. Niharika Lal	Senior Manager - Corporate Relation Centre
4.	Ms. Madhvi Kirti	Manager - Corporate Relation Centre
<b>Campus Recruitment Training</b>		
1.	Mr. Ankit Gupta	Head – Campus Recruitment Training
2.	Mr. Gaurav Goswami	Member – Campus Recruitment Training
3.	Mr. Pradeep Sengupta	Member – Campus Recruitment Training
4.	Mr. Kripan Sharma	Member – Campus Recruitment Training
5.	Mr. Omit Singh	Member – Campus Recruitment Training
6.	Mr. Shivanand Dubey	Member – Campus Recruitment Training
7.	Mr. Manish Tripathi	Member – Campus Recruitment Training
<b>Technical Training</b>		
1.	Mr. Dhananjay Sharma	Head – Technical Training
2.	Mr. Param Goel	Member – Technical Training
3.	Mr. Dinesh Kushwaha	Member – Technical Training
<b>Career Guidance Committee</b>		
1	Dr. Santosh Kumar Singh	Head - Career Guidance Committee
2	Mr. Manas Pandey	Member - Career Guidance Committee
3	Dr. Shadab Irfan	Member - Career Guidance Committee
4	Mr. Abhishek Malviya	Member - Career Guidance Committee
5	Mr. Saurabh Pandey	Member - Career Guidance Committee
6	Mr. Mohd. Shariq Mahboob	Member - Career Guidance Committee
7	Mr. Anil Singh	Member - Career Guidance Committee
8	Mr. Prashant Kr. Singh	Member - Career Guidance Committee

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## Proctorial Board

A proctorial board has been established in the institution, to maintain discipline, ensure a safe and conducive learning environment, and uphold the code of conduct among students.

### Objectives:

1. **Maintaining Discipline:** To enforce rules and regulations that promote discipline and order within the institution, ensuring a harmonious environment for teaching and learning.
2. **Ensuring Safety:** To prioritize the safety and security of students, faculty, and staff by monitoring and addressing safety concerns, including fire hazards, emergencies, and incidents of misconduct.
3. **Preventing Cheating and Academic Misconduct:** To prevent and address academic dishonesty, such as cheating, plagiarism, and exam malpractice, which can compromise the integrity of the educational process.
4. **Conflict Resolution:** To mediate and resolve conflicts among students, faculty, or staff, fostering a peaceful and collaborative atmosphere within the institution.
5. **Code of Conduct Enforcement:** To enforce the institution's code of conduct, this outlines expected behavior, rights, and responsibilities of students, and the consequences for violations.
6. **Preventing Ragging and Bullying:** To prevent ragging (hazing) and bullying within the institution, ensuring a safe and respectful environment for all students.
7. **Conducting Investigations:** To investigate alleged violations of rules, regulations, or codes of conduct, ensuring a fair and impartial process and, if necessary, recommending disciplinary actions.
8. **Preventing Substance Abuse:** To prevent substance abuse and related issues among students, including the misuse of drugs and alcohol, through awareness campaigns and interventions.
9. **Continuous Improvement:** To review and assess the effectiveness of proctorial board activities and recommend improvements to enhance discipline and student welfare.
10. **Enhancing Institutional Reputation:** To contribute to the institution's reputation by maintaining a disciplined, safe, and respectful campus environment that attracts and retains students, faculty, and staff.

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Proctorial Board is constituted with following faculty members:

S. No.	Name	Designation
1	Dr. Mukesh Shukla	Chief Proctor
2	Mr. Rajender Verma	Members
3	Mr. Rehan Haider	
4	Mr. Mohd. Quais	
5	Mr. Mohd. Shabeeh	
6	Mr. Abhay Agarwal	
7	Mr. Ram Krishna Sharma	
8	Mr. Dinesh Kushwaha	
9	Mr. Gaurav Narain Singh	
10	Dr. M.K. Mishra	
11	Mr. Sachin Sonkar	
12	Mr. Sameer Asthana	
13	Mr. Ravi Prakash Chaturvedi	
14	Mr. Praful Pandey	

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## Examination Cell

The Exam Cell is responsible for the effective management of examinations within an academic institution. Reporting directly to the Principal or Dean of Academics, its duties include ensuring compliance with academic regulations, timely conduct of exams, admission of eligible candidates, examination conduct and evaluation, handling malpractice cases, maintaining records of results, and file maintenance. It manages the preparation of question papers, maintains details of paper setters, coordinates communication with them, and ensures the confidentiality of question papers to uphold the integrity of the examination process.

### Objectives:

- **Overall Responsibility:** Ensure effective functioning of the Examination, reporting to the Principal/Dean Academics.
- **Academic Regulations:** Ensure compliance with academic regulations.
- **Timely Conduct of Examinations:** Ensure examinations are conducted according to the academic calendar.
- **Admission of Candidates:** Admit eligible candidates to various examinations according to rules and regulations.
- **Examination Conduct and Evaluation:** Arrange for the conduct of examinations, evaluation, and declaration of results.
- **Dealing with Malpractice:** Handle malpractice cases following established procedures.
- **Results Record:** Maintain records of examination results.
- **File Maintenance:** Maintain both hard copies and soft copies of files related to examinations.
- **Question Papers:** Manage the process of preparing sessional question papers.
- **Paper Setters:** Maintain details of paper setters and ensure their identification.
- **Communication:** Coordinate with question paper setters to obtain papers as per schedule.
- **Confidentiality:** Ensure absolute confidentiality of question papers.

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Examination cell is constituted with following faculty members:

S. No.	Name	Designation
1	Mr. Devesh Jaiswal	<b>Controller of Examinations</b>
2	Dr. Venkatesh Mishra	<b>Members</b>
3	Mr. Maan Singh	
4	Mr. Rudra Kr. Mishra	
5	Mr. Rohit Singh	
6	Mrs. Shruti Sharma	
7	Mr. Prashant Kr. Singh	

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## Planning Committee

The committee, comprised of senior faculty members, plays a pivotal role in strategizing and implementing activities aimed at fostering the overall growth of the institution. Operating under the guidance of the Principal and Dean of Planning & Development, the committee devises plans and initiatives geared towards enhancing various aspects of the institution's operations. These activities may encompass academic development, infrastructure enhancements, student welfare initiatives, faculty training programs, and community engagement efforts. By leveraging the expertise and experience of its members, the committee endeavors to contribute significantly to the advancement and success of the institution.

### Objectives:

- **Formulate:** Develop strategies for institution-wide growth and advancement.
- **Implement:** Execute initiatives to enhance various facets of the institution.
- **Enhance:** Elevate academic standards and institutional reputation through innovative measures.
- **Oversee:** Supervise planning and execution of infrastructure projects for improved facilities.
- **Promote:** Foster a conducive learning environment conducive to academic excellence.
- **Support:** Provide faculty development opportunities to enhance teaching and research capabilities.
- **Devise:** Create student-centered initiatives to enrich the overall learning experience.
- **Foster:** Cultivate partnerships with external stakeholders to facilitate institutional progress.
- **Ensure:** Guarantee alignment with institutional mission, vision, and strategic objectives.
- **Provide:** Furnish regular updates and reports to the Principal and Dean on progress and achievements.

### Planning Committee is constituted with following faculty members:

S. No.	Name	Designation
1	Prof. Nandita Pradhan	Chairperson
2	Prof. Sanjay Srivastava	Members
3	Dr. Sudhanshu Pandey	
4	Mr. Mohd. Shabeeh	
5	Dr. Amit kumar Tiwari	
6	Dr.Santosh Kr. Singh	
7	Mr. Amitabh Srivastava	
8	Mr. Swaroop Mallick	

#### Affiliated to:

Dr. A.P.J.ABDUL KALAM TECHNICAL  
UNIVERSITY, LUCKNOW

#### Approved by:

AICTE, MINISTRY OF HRD, GOVT. OF INDIA





## News Letter Committee

The team is responsible for producing a half-yearly newsletter that covers all activities within the institution. This task involves collecting, reviewing, editing, composing, and distributing content. The team ensures the accuracy and completeness of information, refines the content for clarity and coherence, organizes it into engaging sections, and manages the printing and distribution process to ensure timely delivery to the audience. Through diligent teamwork and attention to detail, the team strives to create a high-quality newsletter that effectively communicates the institution's achievements and events.

### Objectives:

- **Produce:** Create a comprehensive half-yearly newsletter.
- **Cover:** Ensure all institution activities are included.
- **Collect:** Gather information on events and achievements.
- **Review:** Ensure accuracy and relevance of content.
- **Edit:** Refine content for clarity and coherence.
- **Compose:** Organize content into engaging sections.
- **Distribute:** Coordinate printing and timely delivery.
- **Communicate:** Effectively convey institution's achievements and events.

### News Letter Committee is constituted with following members:

S. No.	Name	Designation
1	Dr. Jagdish Gulati	Chief Patron
2	Mr. Satpal Gulati	Chief Patron
3	Mr. Gaurav Gulati	Patron
4	Prof. Sanjay Srivastava	Patron
5	Ms. Pooja Sachdeva	Editor-in-Chief
6	Mr. Rajesh Srivastava	Editor

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